#### **JACKSON PARISH SHERIFF** JONESBORO, LOUISIANA

ANNUAL FINANCIAL REPORT **JUNE 30, 2008** 

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 12/10/08

#### Jackson Parish Sheriff Jonesboro, Louisiana June 30, 2008

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#### JACKSON PARISH SHERIFF

P. O. Box 303 Jonesboro, LA 71458-0303

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Within this section of the Jackson Parish Sheriff's (the Sheriff) annual financial report, the Sheriff's management is providing this narrative discussion and analysis of the financial activities for the fiscal year ended June 30, 2008. The Sheriff's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

#### FINANCIAL HIGHLIGHTS

The Sheriff's assets exceeded its liabilities (net assets) on June 30, 2008 and 2007, by \$4,479,095 and \$3,077,758, respectfully. Total Net Assets are comprised of the following:

	June 30, 2008	June 30, 2007
Capital assets, net of accumulated depreciation	\$306,830	\$ 208,535
Unrestricted net assets which represent the portion available to maintain continuing		
obligations to citizens and creditors	\$4,172,265	\$2,869,223

#### **GOVERNMENTAL-WIDE FINANCIAL STATEMENTS**

This report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Sheriff as a whole and present a longer-term view of the Sheriff's finances. These statements tell how the services were financed in the short-term as well as what remains for future spending.

#### **FUND FINANCIAL STATEMENTS**

A fund is an accountability unit used to maintain control over resources segregated for specific activities. The Sheriff uses funds to ensure and demonstrate compliance with finance related laws and regulations. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources at the end of the year. As the Government-wide Financial Statements includes the long-term view, comparisons between these two views may provide insight into the long-term impact as short-term financing decreases. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the difference between these two views.

Fiduciary funds are reported in the fund financial statements and report taxes collected for other taxing bodies and deposits held pending court action. The Sheriff reports these as agency funds.

#### **OTHER INFORMATION**

In addition to the basic financial statements and accompanying notes, this report also presents Other Required Supplementary Information consisting of a comparison of budgeted revenues and expenditures to actual revenues and expenditures.

#### FINANCIAL ANALYSIS OF THE SHERIFF AS A WHOLE

Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net assets may be observed and used to discuss the changing financial position of the Sheriff as a whole.

#### **CAPITAL ASSETS**

The Sheriff's investment in capital assets as of June 30, 2008, is \$306,830 (net of accumulated depreciation). This investment in capital assets includes office furniture, radios, vehicles and buildings. The Sheriff's major capital assets are vehicles. Additional information on the Sheriff's capital assets can be found on page 24 of this report.

#### A summary of the basic government-wide financial statements is as follows:

#### Summary of Statement of Net Assets

	2008	2007
ASSETS:	<del></del>	
Cash & Cash Equivalents Receivables Capital Assets (net)	\$4,133,325 104,622 306,830	\$2,866,972 20,917 208,535
Total Assets	\$ <u>4,544,777</u>	\$ <u>3,096,424</u>
LIABILITIES:		
Accounts Payable Accrued Expenses	\$ 24,262 <u>41,420</u>	\$ 8,601 10,065
Total Liabilities	\$ <u>65,682</u>	\$ <u>18,666</u>
NET ASSETS.		
Invested in Capital Assets Unrestricted Net Assets	\$ 306,830 4,172,265	\$ 208,535 2,869,223
Total Net Assets	\$ <u>4,479,095</u>	\$ <u>3,077,758</u>

The Sheriff continues to maintain operations with no long-term debt. This is an indication of the Sheriff's ability to pay obligations as they become due.

#### Summary of Statement of Activities

Comparative data for government-wide information is presented to assist analysis in future years. The following table provides a summary of the Sheriff's changes in net assets:

REVENUES:	2008	2007
Charges for Services/Fines Operating and Capital Grants Ad Valorem Taxes Miscellaneous	\$4,806,024 186,080 3,002,686 <u>38,062</u>	\$ 568,487 136,464 2,511,983 
Total Revenues	\$ <u>8,032,852</u>	\$ <u>3,245,262</u>
EXPENSES:		
Public Safety	\$ <u>6,631,515</u>	\$ <u>2,097,666</u>
Changes in Net Assets	\$ <u>1,401,337</u>	\$ <u>1,147,596</u>

The change in net assets for 2008 is \$1,401,337, which is an increase of \$253,741 from the previous year.

#### **GOVERNMENTAL FUNCTIONAL EXPENSES**

The total function of the Sheriff is public safety - law enforcement activities.

#### **GENERAL BUDGETARY HIGHLIGHTS**

For the year ended June 30, 2008, the budget was amended to add the appropriate income and expenses related to the contract between the Sheriff and the Jackson Parish Correctional Center. Both revenues and expenditures were within the 5% variance allowed.

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

In the fiscal year 2008-09 budget, there will be increases in expenditures due to the salaries paid for the jail employees and in the revenue due to correctional center reimbursements and ad valorem taxes. The Sheriff continues to experience economic growth.

#### **CONTACTING THE SHERIFF'S OFFICE**

This financial report is designed to provide a general overview of the Sheriff's finances, compliance with governmental financial reporting laws and regulations and demonstrate the Sheriff's commitment to public accountability. If you have additional questions about this report or would like to request additional information, contact Andy Brown, Sheriff, 500 East Court Street, Jonesboro, LA 71251.

### Johnson, Thomas & Cunningham

**Certified Public Accountants** 

Eddie G. Johnson, CPA - Λ Professional Corporation (1927-1996)

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#### INDEPENDENT AUDITOR'S REPORT

Andy Brown, Sheriff of Jackson Parish 500 East Court Street Jonesboro, LA 71251

We have audited the accompanying financial statements of the governmental activities, the major fund, fiduciary funds, and the aggregate remaining fund information of the Jackson Parish Sheriff as of and for the year ended June 30, 2008, which collectively comprise the Sheriff's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Jackson Parish Sheriff's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Jackson Parish Sheriff, as of June 30, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated October 22, 2008, on our consideration of the Jackson Parish Sheriff's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control

over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis on pages 1 through 5 and the budgetary information on page 29, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. For the Management's Discussion and Analysis, we have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it. The budgetary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Sheriff's basic financial statements. The supplemental information schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Johnson, Thomas & Cunningham, CPA's

October 22, 2008 Natchitoches, Louisiana

#### BASIC FINANCIAL STATEMENTS

### GOVERNMENT-WIDE FINANCIAL STATEMENTS

#### Jackson Parish Sheriff Jonesboro, Louisiana Statement of Net Assets June 30, 2008

	Governmental <u>Activities</u>
ASSETS:	
Current Assets: Cash & Cash Equivalents Revenue Receivable	\$4,133,325 
Total Current Assets	\$4,237,947
Non-current Assets: Capital Assets (Net)	306,830
Total Assets	\$ <u>4,544,777</u>
LIABILITIES:	
Accounts Payable Accrued Expenses	\$ 24,262 41,420
Total Liabilities	\$ <u>65,682</u>
NET ASSETS:	
Invested in Capital Assets Unrestricted	\$ 306,830 4,172,265
Total Net Assets	\$ <u>4,479,095</u>

Jackson Parish Sheriff
Jonesboro, Louisiana
Statement of Activities
June 30, 2008

	Program Revenues			
• .		Fees, Fines Commissions, and Charges	Operating Grants and	Net (Expense) Revenue and Changes in Net Assets
<u>Activities</u>	Expenses	for Services	Contributions	Government Activities
Governmental Activities:				
Public Safety	\$ <u>6,631,515</u>	\$ <u>4,806,024</u>	\$ <u>186,080</u>	\$ <u>(1,639,411)</u>
		,		•
	General Rev	enues:		
	Taxes-			•
	Ad Valo	rem		\$ 3,002,686
	Loss on Sa	ale of Asset		(2,050)
	Miscellane	eous		40,112
	Total Ge	eneral Revenues		\$ <u>3,040,748</u>
	Change	in Net Assets		\$ 1,401,337
	Net Assets a	t Beginning of Ye	ear	3,077,758
	Net Assets a	t End of Year		\$ <u>4,479,095</u>

#### FUND FINANCIAL STATEMENTS

## Jackson Parish Sheriff Jonesboro, Louisiana Balance Sheet-Governmental Funds June 30, 2008

ASSETS:	Major Fund General <u>Fund</u>	Nonmajor Fund Jury Service <u>Fund</u>	Total Governmental <u>Funds</u>
Cash & Cash Equivalents Revenue Receivable	\$4,130,249 	\$3,076 	\$4,133,325 
Total Assets	\$ <u>4,234,706</u>	\$ <u>3,241</u>	\$ <u>4,237,947</u>
LIABILITIES:		•	
Accounts Payable Accrued Expenses	\$ 24,262 41,420	\$ 0 0	\$ 24,262 41,420
Total Liabilities	\$ 65,682	\$ 0	\$ 65,682
FUND BALANCE:			
Unreserved	4,169,024	<u>3,241</u>	4,172,265
Total Liabilities and Fund Balance	\$ <u>4,234,706</u>	\$ <u>3,241</u>	\$ <u>4,237,947</u>
Amounts reported for Governmental Activities in the Statement of Net Assets are different be	cause:		
Total Fund Balance			\$4,172,265
Capital Assets used in Governmental Activities financial resources and, therefore, are not rep in the funds-		•	
Capital Assets Less, Accumulated Depreciation			762,519 <u>(455,689</u> )
Net Assets of Governmental Activities			\$ <u>4,479,095</u>

See notes to financial statements.

## Jackson Parish Sheriff Jonesboro, Louisiana Statement of Revenues, Expenditures and Changes in Fund Balance For the Year Ended June 30, 2008

	<u>Major Fund</u> General <u>Fund</u>	Nonmajor Fund Jury Service <u>Fund</u>	Total Governmental Funds
REVENUES:			
Taxes-			
Ad Valorem	\$3,002,686	\$ 0	\$3,002,686
Fees, Fines, Commissions			
& Charges for Services-			
Civil & Criminal Fees	52,524	0	52,524
Commissions-Sheriff's Revenue Sharing	65,541	0	65,541
Commissions-Fines & Bonds	20,919	0	20,919
Commissions-Judicial Sales & Seizures	47,150	0	47,150
Commissions-Correctional Center	53,336	0	53,336
Prisoner Maintenance	2,889,754	0	2,889,754
Other Fees, Fines, Commissions			410.46
& Charges for Services	147,535	2,001	149,536
Operating Grants & Contributions-		•	20 62 -
Law Enforcement Grant	30,025	0	30,025
State Supplemental Pay	116,796	0	116,796
State Revenue Sharing	39,259	0	39,259
Reimbursement-Correctional Center	1,527,263	0	1,527,263
Miscellaneous-			
Interest	40,033	79	40,112
Sales of Surplus Property	3,970	0	3,970
Total Revenues	\$ <u>8,036,791</u>	\$ <u>2,080</u>	\$ <u>8,038,871</u>
EXPENDITURES:			
Public Safety-			v
Current-	•	,	
Personnel Services & Related Benefits	\$3,241,482	\$ 0	\$3,241,482
Operating Services	3,119,004	530	3,119,534
Materials & Supplies	185,338	0	185,338
Travel & Other Charges	7,228	0	7,228
Capital Outlay	182,248	0	182,248
Total Expenditures	\$ <u>6,735,300</u>	\$ <u>530</u>	\$ <u>6,735,830</u>
Excess of Revenues over Expenditures	\$1,301,491	\$1,550	\$1,303,041
Fund Balance-Beginning of Year	<u>2,867,533</u>	<u>1,691</u>	<u>2,869,224</u>
Fund Balance-End of Year	\$ <u>4.169.024</u>	\$ <u>3,241</u>	\$ <u>4,172,265</u>

See notes to financial statements.

# Jackson Parish Sheriff Jonesboro, Louisiana Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of the Governmental Funds to the Statement of Activities For the Year Ended June 30, 2008

Net Change in Fund Balance - Governmental Funds	\$1,303,041
Amounts reported for Governmental Activities in the Statement of Activities are different because:	
Governmental Funds report Capital Outlays as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. The cost of capital assets recorded in the current period are	182,248
Depreciation expense on capital assets is reported in the Government-wide financial statements, but does not require the use of current financial resources and is not	
reported in the Fund Financial Statements. Current year depreciation expense is	(77,933)
The net affect of sales transactions involving capital assets is to decrease net assets	(6,019)
Change in Net Assets of Governmental Activities	\$ <u>1,401,337</u>

# Jackson Parish Sheriff Jonesboro, Louisiana Fiduciary Fund Type-Agency Funds Statement of Fiduciary Net Assets For the Year Ended June 30, 2008

ASSETS:	Inmate/ Commissary <u>Fund</u>	Sheriff's Civil <u>Fund</u>	Sheriff's Criminal <u>Fund</u>	Work Release Fund	Tax Collector <u>Fund</u>	<u>Total</u>
Cash & Cash Equivalents Investments	\$2,453 0	\$882 0	\$182,385 0	• \$0 <u>0</u>	\$ 98 <u>606,071</u>	\$185,818 606,071
Total Assets	\$ <u>2,453</u>	\$ <u>882</u>	\$ <u>182.385</u>	\$ <u>0</u>	\$606.169	\$ <u>791.889</u>
LIABILITIES:						
Unsettled Deposits	\$ <u>2,453</u>	\$ <u>882</u>	\$ <u>182,385</u>	\$ <u>Q</u>	\$ <u>606,169</u>	\$ <u>791,889</u>

#### NOTES TO FINANCIAL STATEMENTS

#### 1. Introduction:

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas. As the ex-officio tax collector of the parish, the Sheriff is responsible for the collection and distribution of ad valorem property taxes and state revenue sharing funds.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility of enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, and other community-involvement programs. In addition, the Sheriff, when requested, provides assistance to other law enforcement agencies within the parish.

In accordance with certain laws the Sheriff accounts for the collection and disbursement of bonds, fines and costs and forfeitures imposed by the district court.

#### 2. Summary of Significant Accounting Policies:

#### A. Reporting Entity-

For financial reporting purposes, the Sheriff includes all funds and activities that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish police jury as required by Louisiana law, the Sheriff is financially independent.

Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the Sheriff exercises no oversight responsibility, such as the parish police jury, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Parish Sheriff.

#### B. Basis of Presentation-

Government-Wide Financial Statements-

The Statement of Net Assets and Statement of Activities report information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Sheriff's governmental activities. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

#### Fund Financial Statements-

The Sheriff's Office uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Sheriff are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Sheriff or its total assets, liabilities, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. The funds of the Sheriff are described as follows:

#### Governmental Funds-

#### General Fund

The General Fund, as provided by Louisiana Revised Statute 33:1422 is the principal fund and is used to account for the operations of the Sheriff's office. The Sheriff's primary source of revenue is an ad valorem tax levied by the law enforcement district. Other sources of revenue include commissions on state revenue sharing, state supplemental pay for deputies, civil and criminal fees, fees for court attendance and maintenance of prisoners, and various other reimbursements, fees, grants, and commissions. General operating expenditures are paid from this fund.

#### Special Revenue Fund - Jury Service Fund

The special revenue fund is used to account for the proceeds of specific revenue sources. Those revenues are legally restricted to expenditures for specified purposes. Per criteria for Fund Financial Statements above, this fund is presented as a nonmajor fund in the governmental fund financial statements.

#### Fiduciary Funds-

#### Fiduciary Fund Financial Statements

Fiduciary Fund Financial Statements present a Statement of Net Assets. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds, which are custodial in nature (assets equal liabilities); do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting.

#### C. Measurement Focus/Basis of Accounting-

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

#### Accrual Basis - Government-Wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the Sheriff as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

#### Modified Accrual Basis - Fund Financial Statements

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Sheriff considers all revenues

"available" if they are collected within 60 days after year-end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exceptions to this general rule are that (1) unmatured principal and interest on long-term debt, if any, are recorded when due and (2) claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

#### D. Assets, Liabilities, and Equity-

Cash and Interest-Bearing Deposits

For purposes of the Statement of Net Assets, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of the Sheriff.

#### Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

The range of useful lives by type of asset is as follows:

Furniture, computers 5 years Radios 10 years Buildings 20 years

#### **Equity Classifications**

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt---Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets—Consists of net assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provision or enabling legislation.
- c. Unrestricted net assets---All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

#### E. Budget-

Prior to the beginning of each fiscal year, the Sheriff adopts a budget for the next fiscal year. The budget is open for public inspection. All budgetary appropriations lapse at the end of the fiscal year. The budget is prepared on the modified accrual basis of accounting.

#### F. Estimates-

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

#### G. Compensated Absences -

Employees are not allowed to carry leave forward from year to year, therefore, there is no entry made for compensated absences.

#### 3. Levied Taxes:

The Sheriff levied the following ad valorem taxes for 2007.

Constitutional	11.51	indefinite
Law Enforcement District	8:43	expires 2015

The taxes are normally collected in December of the current year and January and February of the ensuing year. Property taxes are recorded as receivables and revenues in the year assessed. The property tax calendar was as follows:

Assessment date	January 1
Levy date	June 30
Tax bills mailed	October 15
Total taxes due	December 31
Penalties & interest added	January 31 of ensuing year
Tax Sale	May 15 of ensuing year

Total assessed value was \$169,625,030 in 2007. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property tax. This homestead exemption was a total of \$18,269,850 in 2007 of the assessed value. The following are the principal taxpayers for the parish:

<u>Taxpayer</u>	Assessed <u>Valuation</u>	Percentage of Total Assessed <u>Value</u>
Anadarko Petroleum	\$73,067,080	43.08%
Smurfit Stone Container	\$14,818,070	8.74%
Entergy	\$ 2,639,730	1.56%
Center Point Energy Gas	\$ 2,527,180	1.49%

#### 4. Cash, Cash Equivalents and Investments:

Cash and investments are held separately by each of the Sheriff's funds. At June 30, 2008, cash and investments totaled \$4,925,214 (book balances), including \$100 cash on hand. Bank account and investment balances at June 30, 2008, totaled \$5,075,191. Of this amount, \$214,997 was insured by FDIC and \$4,860,194 was secured by pledged securities. Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, LA R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

#### 5. Capital Assets:

Capital asset balances and activity for the year ended June 30, 2008, are as follows:

Governmental <u>Activities</u>	Balance <u>07-01-07</u>	Additions	<u>Deletions</u>	Balance 06-30-08
Capital Assets: Office Furniture				
Fixtures and Equipment	\$124,692	\$ 1,500	\$ 0	\$126,192
Radios	112,397	0	0	112,397
Vehicles	332,004	180,748	(15,049)	497,703
Buildings	<u> 26,227</u>	0	0	26,227
Total Assets	\$ <u>595,320</u>	\$ <u>182,248</u>	\$ <u>(15,049</u> )	\$ <u>762,519</u>
Less, Accumulated				
Depreciation:				
Office Furniture		•		•
Fixtures and Equipment	\$100,942	\$ 6,258	\$ 0	\$107,200
Radios	112,124	136	. 0	112,260
Vehicles	165,196	70,829	(9,029)	226,996
Buildings	<u>8,523</u>	<u>710</u>	0	9,233
Total Depreciation	\$ <u>386,785</u>	\$ <u>77,933</u>	\$ <u>(9,029)</u>	\$ <u>455,689</u>
Net Capital Assets	\$ <u>208,535</u>	\$ <u>104,315</u>	\$ <u>(6.020</u> )	\$ <u>306,830</u>

Depreciation expense of \$77,933 was charged to Public Safety Expenditures.

#### 6. Receivables:

The following is a summary of receivables at June 30, 2008:

#### Class of Receivable - General Fund

Correctional Center Reimbursement	\$ 63,575
Intergovernmental	13,379
Fees, Charges and Commissions-	
Correctional Center	6,667
Judicial Sales & Seizures	5,092
Civil and Criminal Fees	1,186
Feeding and Keeping Prisoners	7,738
Other Fees, Fines, and Commissions	6.820
Total	\$ <u>104.457</u>

#### 7. Pension Plan:

Plan Description. Substantially all employees of the Jackson Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a multiple-employer defined benefit pension plan (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees.

All sheriffs and all deputies who are 18 year or older at the time of original employment, who earn not less than \$400 per month if employed after September 7, 1979, and before January 1,1991; \$550 if employed between January 1, 1991, and December 31,1999; and \$800 if employed after January 1, 2000, are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to 3.33 percent of their final-average salary for each year of credited service. The retirement benefit cannot exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and who do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at 55. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriffs Pension and Relief Fund, 6554 Florida Blvd., Suite 215, Baton Rouge, LA 70806 or by calling (800) 586-9049.

Funding Policy. Plan members are required by state statute to contribute 10 percent of their annual covered salary and the Jackson Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 11 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Jackson Parish Sheriff are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Jackson Parish Sheriffs contributions to the System for the years ending June 30, 2008, 2007, and 2006, were \$249,908, \$128,233, and \$102,304, respectively, equal to the required contributions for each year.

#### 8. Post-Retirement Benefits:

The Sheriff provides certain continuing healthcare and life insurance benefits for retired employees. Substantially all of the Sheriff's employees become eligible for these benefits upon retirement. These benefits for retirees are provided through an insurance company whose monthly premium is paid jointly by the retiree and the Sheriff. The Sheriff recognizes the cost of providing these benefits as an expenditure when the monthly premiums are paid. The cost of these post-retirement benefits was \$16,555 for 2008. Approximately eight retirees are receiving this benefit.

#### 9. Changes in Agency Balances:

A summary of changes in agency balances due to taxing bodies and others follows:

Governmental Activities	Balance 07-01-07	Additions	itions Deletions				
Inmate/Commissary Fund	\$ 2,425	\$ 9,858	\$ 9,830	\$ 2,453			
Work Release Fund	17,332	18,709	36,041	0			
Sheriff's Civil Fund	334	251,763	251,215	882			
Sheriff's Criminal Fund	134,613	347,458	299,686	182,385			
Tax Collector's Fund	<u>526,547</u>	<u>16,198,851</u>	<u>16,119,229</u>	<u>606,169</u>			
Total	\$ <u>681,251</u>	\$ <u>16,826,639</u>	\$ <u>16,716,001</u>	\$ <u>791,889</u>			

#### 10. Leases:

On September 12, 1985, the Jackson Parish Sheriff entered into a 99-year property lease of three acres of land to be used as a firearms and training complex. Total consideration on this lease is \$10 for the entire lease period.

#### 11. Taxes Paid under Protest:

The unsettled balances due to taxing bodies and others in the agency fund at June 30, 2008, include \$606,071 of taxes paid under protest. These funds are held pending resolution of the protest and are accounted for in the Tax Collector Agency Fund.

#### 12. State Revenue Sharing Funds:

The revenue sharing funds were distributed as follows:

Jackson Parish:	
Police Jury	\$103,952
School Board	75,447
Assessor	27,245
Ambulance Service District	3,866
Sheriff	104,800
Pension Funds	<u>10,185</u>
· ·	

#### 13. Expenditures of the Sheriff's Office Paid by the Parish Police Jury:

The Sheriff's office is located in the parish courthouse. Expenditures for maintenance and operation of the parish courthouse, as required by state statute, are paid by the Jackson Parish Police Jury.

\$<u>325,495</u>

#### 14. On-Behalf Payments:

Total

Certain employees of the Jackson Parish Sheriff receive supplemental pay from the State. In accordance with GASB Statement No. 24, the Sheriff has recorded revenues and expenditures for these payments in the General Fund. Revenues and expenditures under this arrangement totaled \$116,796.

#### 15. Commitments:

On November 17, 2005, the Jackson Parish Sheriff entered into a long-term lease agreement with Jackson Parish Correctional Center, LLC (JPCC) for a period of twenty years from the date of final acceptance of the jail facility by the Department of Corrections. Final acceptance was received on October 8, 2007. JPCC will operate a jail facility on at least 10 acres of privately-owned property located within Jackson Parish. This jail facility is for the purpose of housing federal, out-of-state, state and parish inmates, as well as pretrial parish prisoners. The Sheriff will receive all payments for housing inmates and will remit the payments to JPCC. In return JPCC will pay the Sheriff a sponsorship fee on a monthly basis. The sponsorship fee is \$80,000 per year. The Sheriff will operate the jail facility and will provide all of the personnel necessary and proper for its operation. JPCC will be responsible for all expenses associated with the operation of the jail facility.

#### 16. Related Parties:

There were no identified related party transactions.

### OTHER REQUIRED SUPPLEMENTARY INFORMATION

# Jackson Parish Sheriff Jonesboro, Louisiana General Fund Budgetary Comparison Schedule For the Year Ended June 30, 2008

		1 Amounts	2008	Variance Favorable
	Original	<u>Final</u>	<u>Actual</u>	(Unfavorable)
REVENUES:				
Taxes-	AD 564.000	*******	<b>**</b> ***	# (#A B #A)
Ad Valorem	\$2,564,000	\$3,041,945	\$3,002,686	\$ (39,259)
Fees, Fines, Commissions				(44- 440)
& Charges for Services	2,216,807	4,941,642	4,804,022	(137,620)
Intergovernmental	154,408	164,842	186,080	21,238
Use of Monies and Property	56,643	88,602	40,033	(48,569)
Other Revenues	<u>51,428</u>	<u>100,180</u>	<u>3,970</u>	<u>(96,210</u> )
Total Revenues	\$ <u>5,043,286</u>	\$ <u>8,337,211</u>	\$ <u>8,036,791</u>	\$ <u>(300,420</u> )
EXPENDITURES:				
Public Safety-				
Current-				
Personnel Services & Related Benefits	\$3,922,825	\$3,511,417	\$3,241,482	\$ 269,935
Operating Services	335,520	3,364,663	3,119,004	245,659
Materials & Supplies	426,190	437,835	185,338	252,497
Travel & Other Charges	1,800	1,235	7,228	(5,993)
Capital Outlay	150,000	_150,000	<u>182,248</u>	(32,248)
Total Expenditures	\$ <u>4,836,335</u>	\$ <u>7,465,150</u>	\$ <u>6,735,300</u>	\$ <u>729,850</u>
Excess of Revenues over Expenditures	\$ 206,951	\$ 872,061	\$1,301,491	\$ 429,430
Fund Balance-Beginning of Year	2,867,533	2,867,533	2,867,533	0
Fund Balance-End of Year	\$ <u>3,074,484</u>	\$ <u>3,739,594</u>	\$ <u>4,169,024</u>	\$ <u>429,430</u>

#### SUPPLEMENTAL INFORMATION SCHEDULES

## Jackson Parish Sheriff Jonesboro, Louisiana Supplemental Information Schedules as of and for the Year Ended June 30, 2008

#### FIDUCIARY FUNDS - AGENCY FUNDS

#### SHERIFF'S FUNDS

The Sheriff's Civil Fund accounts for funds held in civil suits, sheriff's sales, and garnishments and the disbursement of these collections to the proper recipients in accordance with applicable laws.

The Sheriff's Criminal Fund accounts for collection of bonds, fines and costs and the disbursement of these collections to the proper recipients in accordance with applicable laws.

The Sheriff's Inmate/Commissary Fund accounts for both the inmates funds and operations of the jail commissary.

The Sheriff's Work Release Fund accounts for the administration of the work release program.

#### TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the Sheriff serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to account for the collection of these taxes and fees and the resulting distribution to the appropriate taxing bodies.

# Jackson Parish Sheriff Jonesboro, Louisiana Fiduciary Fund Type-Agency Funds Combining Schedule of Changes in Net Assets For the Year Ended June 30, 2008

	Comr	Inmate/ Sheriff's Sheriff's Commissary Civil Criminal Fund Fund Fund			Wo Rele <u>Fu</u>	ase	Tax Collector <u>Fund</u>	<u>Total</u>		
Unsettled Balances-Beginning of Year	\$ <u>2,425</u> \$		334	\$ <u>134,613</u>		\$ <u>17,332</u>		\$ <u>526,547</u>	\$ <u>681,251</u>	
ADDITIONS:										
Deposits-									i e	
Ad Valorem Taxes	\$	0	\$	0	\$	0	\$	0	\$15,821,252	\$15,821,252
State Revenue Sharing (see Note 12)	0			0		0		0	325,495	325,495
Inmates	9,858			0		0		709	0	28,567
Interest-										
Protest Taxes Held in Escrow		0		0		0		0	22,333	22,333
Demand Deposits		0	0			0		0	10,865	10,865
Delinquent Taxes		0		0		0		0	5,996	5,996
Sheriff's Sales		0	138	138,584		0		0	0	138,584
Garnishments .		0	108	3,356		0		0	0	108,356
Bonds		0		0	119	7,727		0	0	119,727
Fines & Costs		0		0	223	3,659		0	0	223,659
Other Deposits	_	0	4	1,823		4,072		0	12,910	21,805
Total Additions	\$ <u>9</u> ,	<u>858</u>	\$ <u>251</u>	1 <u>,763</u>	\$ <u>347</u>	<u>,458</u>	\$ <u>18.</u>	<u>709</u>	\$ <u>16,198,851</u>	\$ <u>16,826,639</u>

# Jackson Parish Sheriff Jonesboro, Louisiana Fiduciary Fund Type-Agency Funds Combining Schedule of Changes in Net Assets For the Year Ended June 30, 2008

	Inma Comm <u>Fu</u>	issary	Sheri Civ <u>Fur</u>	il ii	Sheriff's Criminal <u>Fund</u>		Work Release <u>Fund</u>		Release Collector		<u>Total</u>	
DEDUCTIONS:												
Deposits Settled to-												
Louisiana Department of					•			1				
Agriculture & Forestry	\$	0	\$	0	\$	0	\$	0	\$	21,284	\$	21,284
Jackson Parish-											•	
Police Jury		0		0	21	,943		0	3,3	60,045	3	3,381,988
School Board		0		0	40	,287		0	4,2	09,524	Δ	,249,811
Sheriff		0		0		0	7,	426	3,1	29,317	3	3,136,743
Recreation Department		0		0		0	-	0	6	72,707		672,707
Clerk of Court		0	18.	,042	14	,149		0		0		32,191
Assessor		0	•	0		0		0	9	09,705		909,705
Ambulance Service District		0	-	0		0		0	6	94,012		694,012
Hospital Service District		0		0		0		0		00,409	,	1,300,409
Council on Aging		.0		0		0	0		363,167			363,167
Quitman Fire Protection District No.	1	0		0		0	0		231,143			231,143
Ward 2 Fire Protection District		0		0		0		0		93,725		593,725
Ward 3 Fire Protection District		0		0		0		0		52,814		52,814
Ward 4 Fire Protection District		0		0		0		0	1	33,001		133,001
Pension Funds		0		0		0		0		46,956		446,956
Louisiana Tax Commission		0		0		0	0		1,420			1,420
Second Judicial District-										•		
District Attorney		0 ·		0	37	,048		0		0		37,048
District Judges		0 .		0	41	,835	0			0		41,835
Indigent Defender Board		0		0		,502	. 0			0		36,502
Attorney's, Litigants, Appraiser, etc.		0	• 11	,133		0	Ó			0		11,133
Seize & Sale		0		,233		0	0			0		38,233
Garnishments		0	64	347		0		0		0		64,347
Refunds		0		0	12	,529		0		0		12,529
Other Settlements	9,	830	119	,4 <b>6</b> 0	59	,019	28,	615		0		216,924
Claiborne Parish Police Jury		. 0		0	30	30,277		0		0		30,277
La. Commission Law Enforcement	_	0		0		,097		_0		0	-	6,097
Total Deductions	\$ <u>9.</u>	<u>830</u>	\$ <u>251.</u>	<u>,215</u>	\$ <u>299</u>	<u>,686</u>	\$ <u>36.</u>	041	\$ <u>16,1</u>	19,229	\$ <u>16</u>	5 <u>,716,001</u>
Unsettled Balances-End of Year	\$ <u>2</u> ,	<u>453</u>	\$	<u>882</u>	\$ <u>182</u>	<u>.385</u>	<u>\$</u>	<u>0</u>	\$ <u>6</u>	06,169	\$_	791.889

#### SUPPLEMENTAL INFORMATION

### Johnson, Thomas & Cunningham

Certified Public Accountants

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Andy Brown, Sheriff of Jackson Parish 500 East Court Street Jonesboro, LA 71251

We have audited the financial statements of the governmental activities, the major fund, fiduciary funds and the aggregate remaining fund information of the Jackson Parish Sheriff as of and for the year ended June 30, 2008, which collectively comprise the Jackson Parish Sheriff's basic financial statements and have issued our report thereon dated October 22, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Jackson Parish Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Jackson Parish Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Jackson Parish Sheriff's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Jackson Parish Sheriff's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Jackson Parish Sheriff's financial statements that is more than inconsequential will not be prevented or detected by the Jackson Parish Sheriff's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Jackson Parish Sheriff's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Jackson Parish Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of the Louisiana Legislative Auditor, and management of the Jackson Parish Sheriff and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Johnson, Thomas & Cunningham
Johnson, Thomas & Cunningham, CPA's

October 22, 2008 Natchitoches, Louisiana

#### Jackson Parish Sheriff Schedule of Findings & Questioned Costs Year Ended June 30, 2008

#### I. Summary of Audit Reports

- 1. The auditor's reports express an unqualified opinion on the financial statements of the Jackson Parish Sheriff.
- 2. There were no significant deficiencies noted during the audit of the financial statements.
- 3. No instances of noncompliance material to the financial statements of the Jackson Parish Sheriff were disclosed during the audit.
- II. Financial Statements Audit

No findings.

III. Prior Year Findings

No findings.